



California State University, East Bay Pre-Professional Health Academic Program (PHAP)

PHAP Office: Hayward Campus, Science North 113A
25800 Carlos Bee Boulevard, Hayward, California 94542-3084
Telephone: (510) 885-4764 | Email: phap@csueastbay.edu

Application Information and Procedure

Please read this document in its entirety before contacting our office with questions or concerns.

Our post-baccalaureate program contains two cohort tracks:

- **Academic Enhancer** = for students with a science background who have completed most or all science prerequisites (one year each of general chemistry with lab, organic chemistry with lab, physics with lab, general biology with lab, and mathematics). This cohort begins in the Fall or Spring semester of each academic year.
- **Career Changer** = for students with a non-science background who have completed a few or none of the science prerequisites (one year each of general chemistry with lab, organic chemistry with lab, physics with lab, general biology with lab, and mathematics). This cohort begins in the Fall semester (August) of each Academic year.

Please note the application opens and **deadlines (in bold lettering)** are listed below for each cohort. **There will be no exceptions.**

- **Spring Cohort 2024** (accepts Academic Enhancer students only) = **August 1, 2023 – November 15, 2023.**
- **Fall Cohort 2024** (accepts Career Changers and Academic Enhancer students) = **October 1, 2023 – June 1, 2024.**

Our Admissions Team considers each applicant's full application; however, undergraduate cumulative GPAs of 2.8 and above are considered competitive. The average undergraduate cumulative GPA of accepted students is usually 3.0 and higher.

If you are an **international applicant**, please make sure to abide by all international admissions guidelines as specified by the university. For more information, please contact the Office of International Admission directly at: <http://www.csueastbay.edu/prospective/how-to-apply/international-student-admission/>

Questions regarding your application process, contact Graduate Admissions: (510) 885-3500, or by e-mail at gradadmission@csueastbay.edu

For questions regarding the PHAP program, please e-mail phap@csueastbay.edu

Please watch this short video on “How to Apply to PHAP at CSUEB”

<https://www.youtube.com/watch?v= PlsaybFLro>

You may also, read and follow the written procedure below to begin and complete your application:

1. Apply by visiting the [Cal State Apply webpage](#) OR Apply by visiting our [PHAP webpage](#) under the “Admission” tab:
2. Click on Apply Now
3. Create an account
4. On the Extended Profile page, under **Degree Goal** –
 - What degree, credential, or certificate are you applying for? Please select “**Second Bachelor’s Degree and Beyond (e.g. Master’s, Teaching Credential, Certificate, Doctoral)**”
 - Under select one or more of the following degree goals – Please select “**Graduate**”*

***Please note:** If selecting “Graduate” does not lead you to the PHAP program, then please select “Certificate”

* Indicates required field

1. Degree Goal

* What degree, credential or certificate are you applying for?

- First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
- Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)

* Please select one or more of the following degree goals.

- Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)
- Graduate (e.g. Master's, Doctoral) or Professional's Degree
- Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education, PPS, Librarian, Admin, CalStateTEACH)
- Certificate

5. Payment History

6. Continue, to the “Add Programs” page. Next to the Find Program | View Selected Programs, please select the following:
 - In the filter box enter “PHAP” You can also scroll down to “East Bay Extension”

7. Check off “PHAP-Academic Enhancers” OR “PHAP-Career Changer

- Academic Enhancers-AE (**Note:** AE Eligible for Spring and Fall semester terms)
- Career Changer-CC (**Note:** CC Only offers Fall term, CC option will not show during Spring Application cycle)

Add	Program Name	Campus Name	Degree Type	Start Term	Academic Year	Location
✓	PHAP - Academic Enhancers	Cal State East Bay	Certificate	Fall	2022	Main Campus
✓	PHAP - Career Changers	Cal State East Bay	Certificate	Fall	2022	Main Campus

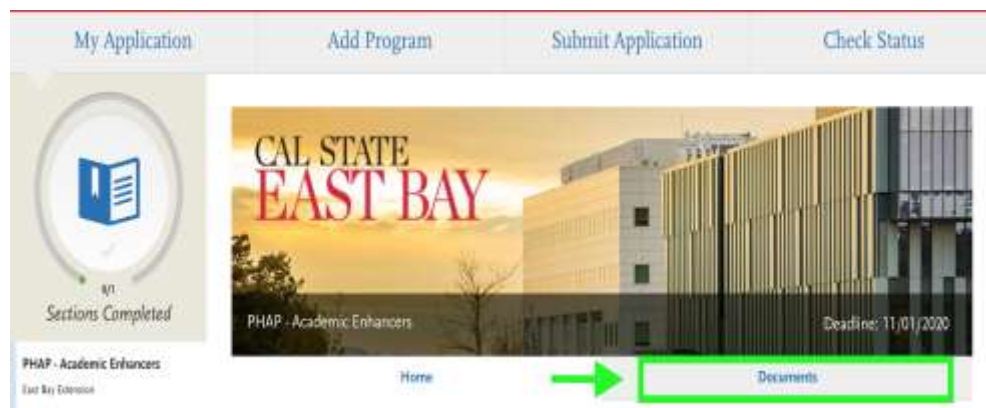
8. Review your program selections and “Continue To My Application”

9. Complete the remaining portions of the “My Application” page.

- **Academic History:** Please be sure the academic history reported on your application matches your transcripts. Any discrepancies may hinder your application.
- **Program Materials:** We require **ALL** applicants to write a Statement of Purpose in order to submit their application. The prompt can be accessed by clicking “Program Materials,” then “PHAP-Career Changer” or “PHAP-Academic Enhancer” and then “Documents”
***Please refer to the images on the next page for a visual guide.*



- **Statement of Purpose.** What kind of contribution do I want to make and how? Why did I choose CSUEB’s post-baccalaureate program (PHAP)? Prepare a personal narrative that paints a picture of you as a person, a post-baccalaureate student, a potential biomedical school applicant, and a future healthcare professional (1-page and not more than 5,300 characters maximum). PHAP would like to get to know you personally and understand your priorities, judgment, and timeline. Everyone has a story to tell and this will be your story at this point in your life.



- **Personal Information: Under Citizenship/Residency Information**

- If you are a domestic applicant, please forward your completed questionnaire and forward to gradadmission@csueastbay.edu

- If you are an international applicant, that is you are not a U.S. Citizen, that is you were born outside of the United States, please enter the year you entered the United States. This question is for residency and tuition purposes. Please then forward your completed questionnaire to iao@csueastbay.edu.

At this time, application to our program **DOES NOT REQUIRE:**

- Letters of Recommendation
- Resumes or CVs
- Professional or personal references
- Standardized tests

** We **strongly recommend** applicants to fill out the Employment, Internships & Clinical Experiences, Volunteer/Community Enrichment sections of the application.

If the above fields are listed in the online application, please simply write “Not Required” in these sections to proceed forward with your application.

To fully complete your application, you **MUST send in all relevant transcripts from all colleges AFTER you have submitted your online application.** Applications with missing or delayed transcripts may be delayed or considered only on a space-permitting basis. Please keep in mind that our program reviews applicants on a rolling basis; it is, therefore, beneficial to apply as early as possible.

The transcript deadlines for each cohort are as follows:

- **Fall Cohort 2023** (Career Changer and Academic Enhancer students) = July 15, 2023
- **Spring Cohort 2024** (Academic Enhancer students only) = November 30, 2023

After you have completed your application please send your electronic transcripts directly to our electronic transcripts email:

electronictranscripts@csueastbay.edu

If your institutions only provide hard-copy transcripts, please mail them to the address below:

**ATTN: Office of Admissions
California State University, East Bay
25800 Carlos Bee Blvd.
Hayward, CA 94542**

After submitting your application, please take note of the following:

- A Net ID and a temporary password will be e-mailed to you within 10 business days, from Graduate Admission.
- Your preliminary application status can be viewed at my.csueastbay.edu by logging in with your Net ID and password.
- Make sure there are no outstanding items in your Personal To-Do List under **my.csueastbay.edu**, as this may hinder your application. Should there be any missing transcripts under your To-Do List, please contact the Office of Graduate Admissions to check up on their receipt; this department can be reached at gradadmission@csueastbay.edu or via phone at (510) 885-3500.
- **Note:** In general, it takes 2-4 weeks for transcripts to be received and processed by the Graduate Admissions office, and then 4-6 weeks for the Admissions Team to review and make a final decision regarding your application, a total of 8-10 weeks. Please keep in mind that during peak application times, this process could take longer.

Once you have been accepted into the PHAP program, we strongly encourage you to meet with a PHAP faculty advisor if you have not already done so. In addition, we also strongly encourage you to read the PHAP registration policy which can be found on Canvas before you enroll in any courses.

Thank you once again for your interest in our program. We look forward to meeting and working with you to achieve your future career goals within your chosen health professional field. Should you have any further questions or concerns, please do not hesitate to contact us at phap@csueastbay.edu

Best Regards,
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